

2020 Annual Report



**BUNBURY
PRIMARY SCHOOL**

The Year in Review

The Year 2020 is one that will be long remembered for the impact that the Covid19 virus had on everything that we do as a community and as a school. Many of our usual activities and events were either cancelled or scaled down to the point of losing some aspects that made them so special. For that reason, the 'normal' coverage of student and school events that we usually include in the report will not be in this year's Annual Report. Children's time in school and their involvement with remote learning during the year still allowed strong relationships to be built with their teachers and they felt comfortable (and happy) when they came back to school. As much as we tried to normalise things for the children, it was still a time of uncertainty for many of them.

Fortunately, we were still able to hold such things as Pre-primary Pirate Day, Harmony Day, Solar Car Challenge, SWAS Fun Run (winning school), National Simultaneous Storytime, School Slam Basketball competition (state finals), Soapbox



Speech Competition (winning school), Have Sum Fun Maths (1st place), Lapathon, Athletics Carnival and Numero Maths Competition (state finalists). We were successful in obtaining a grant for a new exercise track for the children and had our hardstand bitumen areas removed and replaced with new materials that really gave the play areas a serious facelift.



It proved to be a year where the school had to draw back from its usual activities and practices to meet Covid19 Community Requirements, that challenged us in putting in place other things that would lessen the sense of isolation. Being aware of how this



also impacted the wider community provided an opportunity to look beyond our school fence to see where we might help. A new initiative that arose out of the lockdowns and isolation was "Santa to a Senior" where the children wrote Christmas cards that were delivered to members in care facilities who were really feeling the isolation. It was well received and truly appreciated by those who received a card.



ICAS

The children were still able to participate in the ICAS Competitions, with the school adding Digital Technologies to the list of assessments. As this was the first year that the assessment went on-line, the younger years were not involved. The children did well and found the assessments challenging but enjoyable. The table below shows how they went:

Grades Year Level ⇨	Mathematics			English			Spelling			Science			Digital Tech		
	4	5	6	4	5	6	4	5	6	4	5	6	4	5	6
High Distinction (top 1%)															
Distinction (next 10%)	2		2	2	3	3			1	2	1	1		2	1
Credit (next 25%)	6	7	1	6	4	3	4	5	4	4	7	3	4	1	
Merit (next 10%)	2	2	1	2	5	1	4	4		4	1	1		2	1

Parent Engagement

Throughout most of 2020, parents were either not allowed on the school site or, when they were, not allowed in the classroom. Social distancing was meant to apply whenever they were on site. Attendance at assemblies was a little hit and miss and the Celebration of

Learning was not held – two key parental involvement events. We broadcast assemblies via the internet so parents could see their child's class or the handing out of certificates and to hear the news from the school. This helped bridge the gap whilst parents were not allowed on the school grounds.

I do not think the relationship between the school and our parents was weakened by this separation as they appreciated the efforts that the teachers and the school made during lockdown to work with and support the children. Parents were appreciative when children were allowed back to school.

School Performance

NAPLAN

Due to the circumstances across the country, NAPLAN was cancelled for 2020. The usual mechanisms for reporting school performance were not available last year and schools have been advised not to report in this area for 2020.

National School Satisfaction Survey

Our school was scheduled to hold its bi-annual School Satisfaction Survey in 2020 but this was also let go due to the disruption of the governments Covid19 minimisation strategy. This survey will be held in 2021.

School Board Chair Report

This has been a productive year for the Bunbury Primary School Board. We have successfully welcomed new members and worked cohesively together to address routine matters as well as our aspiration of finalising the current Business Plan in hand with preparation of a new Business Plan for the next 3 years.

I thank all Board Members for their ongoing support and contribution to our school, this has been appreciated and is an important facet of our school community working together for the benefit of our children. It is always a privilege for the parent Board representatives to see how our school operates from a different perspective, away from the classroom, and to be able to volunteer time to support the constant hard work of our school administration and teaching staff.

This year was the finalising of the current three-year Business Plan cycle. We have regularly related back to the current Business Plan during our meetings, monitoring progress against the targets outlined. Our results have been pleasing, satisfying the aspirations outlined, reflecting that much in the current Business Plan has been centred on consolidating ongoing success.

We spent two additional sessions to our regular meetings working together to prepare a new three-year Business Plan. Thank you to Damien Chalk of *IPS* and current President of the Parents & Citizens Association (P&C) for voluntarily facilitating these sessions for us. Your skill as a facilitator and shaping our broad ideas into the new Business Plan were excellent.

Our new Business Plan looks different to past plans. The Board has taken a deliberately new approach to the Business Plan given the position that our school is now in. This is our fourth Business Plan as an Independent Public School and our success is consolidated. We are a high achieving school that remains a school of choice within Bunbury. Our new Business Plan is succinct, it seeks to capture the essence of our school and purpose as a Board within the 6 review areas specified by the Department of Education. We trust that the new Plan better aligns with where our school is at, building on our sustained success and established school culture, particularly the Positive Behaviour Support program and innovation that underpins the way our school operates and educates our children.

As a Board this year we have been aware of the need to re-establish ourselves given the turnover of some positions and vacancies created through family departures, refocusing our energy and investing in the basics. We have sought to raise the profile of the Board within the school community. This has involved an early newsletter item introducing the Board parent representatives to the school community and, individually, members have also profiled what we do amongst our networks. We have forged a reinvigorated relationship with our P&C and intend to continue to raise profile.

Thank you to Principal Shane Doherty and all academic and support staff that give up their time to participate in the Board. Also, to Kylie Young for assisting the Board by taking the minutes.

Thank you all for your contribution. I look forward to the Board's future success.

Kanella Hope

Attendance and Enrolment

Attendance

Again, with the closing of schools and the holding back of children due to parental concerns, the Department of Education has advised schools not to report on attendance for 2020 because it will not be a true reflection of normal practice.

Enrolment

In terms of student numbers present during Semester 1, there was an increase this year of 9 students. The chart indicates the student count over the past 6 years (but excludes 2019). To accommodate these numbers the school has a 13 primary class structure along with our 2 full-time pre-primary classes and 2 part-time kindergarten classes. These numbers fluctuate during the year as students come and go, although the turnover rate is not high. Within the student population 13% are identified as having a language background other than English. The school provides an English as Additional Language/Dialect (EAL/D) programme for the 26 different languages or dialects spoken at home as a primary language or in addition to English. As a local intake school we guarantee a position for anyone in our intake area. People outside the area can apply for enrolment and, whilst some are accepted, a good number of applications are declined for lack of space.

Semester 1	2015	2016	2017	2018	2020
Kindergarten	44	44	44	44	44
Pp - Year 6	389	388	383	384	393
Total	433	432	427	428	437

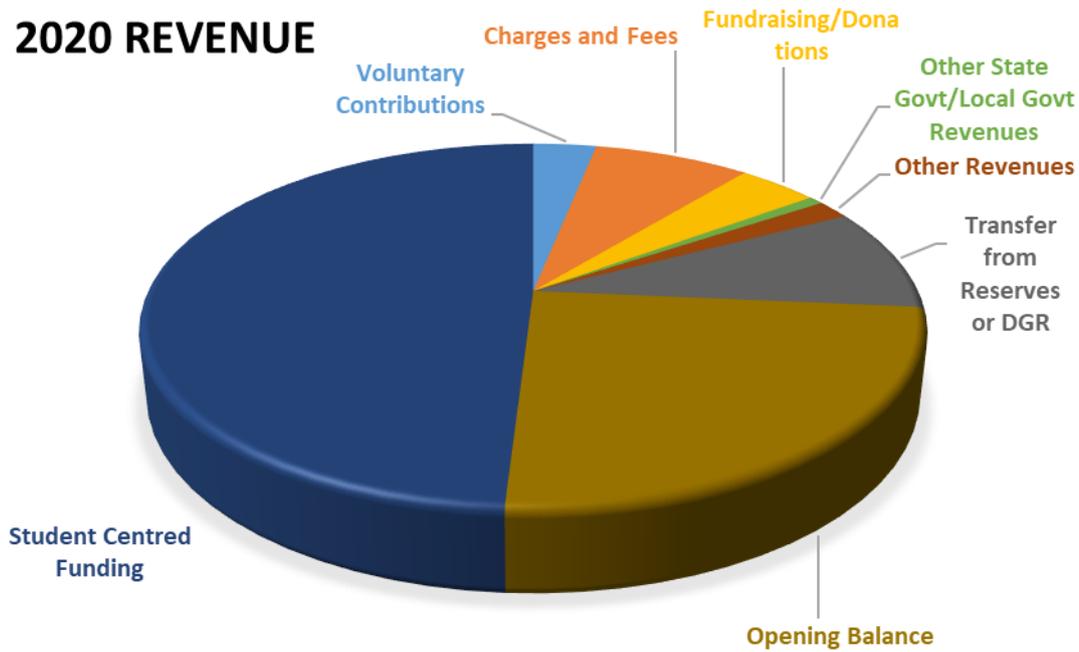
Annual Budget and Accounts

The tables below show a breakdown of our income and expenditure for the 2020 school year. The following needs to be noted, that when reading the tables:

- Revenue –
 - The first column is a breakdown of the income streams;
 - The Budget column is the amount of income; and,
 - The percentage column shows the % of the overall budget it represents
- Expenditure –
 - The first column is the collective line items in the accounts;
 - The Budget column shows the total allocated amounts;
 - The Actual column shows the expenditure up to the end of December; and,
 - The Percentage column shows the % of the planned budget that was spent.

REVENUE	BUDGET	%
Voluntary Contributions	\$18,063.00	3.1%
Charges and Fees	\$44,856.85	7.8%
Fees from Facilities Hire	\$0.00	0.0%
Fundraising/Donations	\$23,088.03	4.0%
Commonwealth Govt. Revenues	\$0.00	0.0%
Other State Govt./Local Govt. Revenues	\$4,200.00	0.7%
Revenue from CO, Reg. Off, Other Sch*	\$0.00	0.0%
Other Revenues	\$9,696.97	1.7%
Transfer from Reserves or DGR	\$52,875.00	9.1%
Opening Balance	\$141,822.55	24.5%
Student Centred Funding	\$283,505.80	49.0%
Total Cash Funds Available	\$578,108.20	100.0%

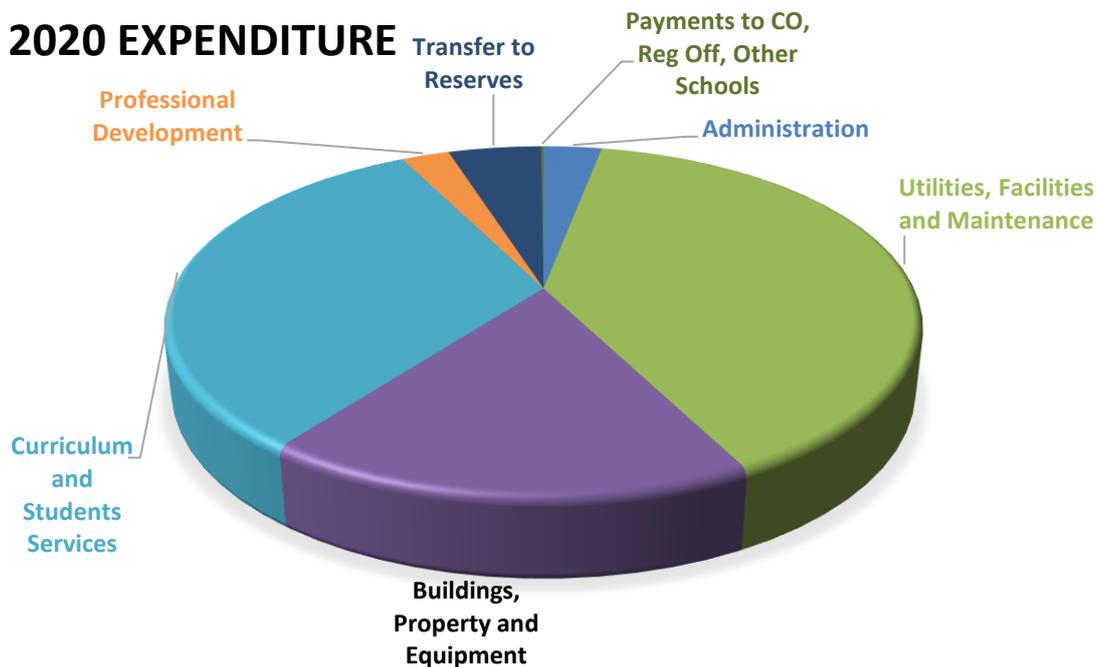
2020 REVENUE



EXPENDITURE	BUDGET	ACTUAL	%
Administration	\$16,300.00	\$15,035.42	92.2%
Lease Payments	\$0.00	\$0.00	0.0%
Utilities, Facilities and Maintenance	\$209,241.03	\$198,216.21	94.7%
Buildings, Property and Equipment	\$98,849.00	\$89,775.05	90.8%
Curriculum and Students Services	\$223,766.44	\$162,271.01	72.5%
Professional Development	\$18,095.00	\$12,320.79	68.1%
Transfer to Reserves	\$24,000.00	\$24,000.00	100.0%
Other Expenditure	\$0.00	\$4.22	0.0%
Payments to CO, Reg. Off, Oth Schs*	\$880.00	\$660.00	75.0%
Total Goods and Services Expenditure	\$591,131.47	\$502,282.70	85.0%

* Central Office; Regional Office; Other Schools

2020 EXPENDITURE



Our Primary Voluntary Contribution (\$60.00) for 2020 continues to be used to offset the costs of on-line literacy and numeracy programs (Mathletics, Reading Eggs, Eggspress, Words Their Way and Accelerated Reader) which are accessible at school and at home. The Kindergarten Voluntary Contribution (\$60.00) was used to purchase Oral Language resources and outdoor equipment whilst the Pre-primary Contribution (\$60.00) was used to purchase equipment for Fine Motor Skills, problem Solving, Numeracy and Outdoor Games and Equipment. They also contributed to the cost of the on-line learning programs they accessed.

The collection rate of the voluntary contribution (i.e. the percentage of families who paid it) this year was 69%, which is the lowest collection rate for a very long time. The rate of collection has usually been maintained at above 80% for a number of years. This breakdown of the contribution rate is as follows: Primary (68% - down about 12%); Pre-primary (77% - about the same); and, Kindergarten (72% - down about 24%). The drop in the collection rate can be attributed to a range of reasons but, primarily, it is felt that the disruption to work and life that Covid19 created would be the main reason. We continue to actively encourage parents and carers to make the voluntary contribution by being clear about what benefits it provides for all children in our school.

Our Opening Balance (carryover funds) was significantly higher than usual due to a combination of additional funds being put into the school for Covid19 cleaning and our reduced ability to expend planned funds in 2019. This was particularly in the areas of professional learning and the contracting of programme related presenters. The delay in accessing such services saw the funds carried into the 2020 year for expenditure, which were also hampered by the unsatisfactory access to services. The school did still expend at least 95% of its One Line Budget (salaries, consumables and contingencies) as is required by the Department of Education.

The school met its required expenditure of funds and has a modest carryover of funds to start the 2021 school year with. It also has funds in reserve accounts that are required to replace technology equipment, furniture, machinery and general resources such as photocopiers and laminators. Such items require the development of funds over the predicted lifespan of the equipment so that the school is in a financial position to replace such items as and when needed.

❖ The figures quoted in this report will be different than those which may be seen on the *My School* website as our figures only reflect the funds that the school actually receives with which to manage its daily affairs. Funding reported on the *My School* website takes into account other costs incurred by the school, such as salaries, maintenance, capital works, and, the school's 'share' of central and regional office costs.

Further information about school performance can be obtained from the My School Website (<http://www.myschool.edu.au/>) and the Department of Education (<http://www.det.wa.edu.au/schoolsonline/home.do>).